

THE STATE OF NEW HAMPSHIRE
JUDICIAL BRANCH
<http://www.courts.state.nh.us>

Court Name: _____
Case Name: _____
Case Number: _____

STATEMENT FOR SERVICES OTHER THAN COUNSEL

NAME AND ADDRESS OF PAYEE:

☐ Social Security or ☐ Federal I.D. Number of Payee
(Check which number is provided)

On _____, the Court authorized the provision of services other than
Date
counsel in the above captioned matter. The authorized service has been provided and I request
compensation in the following amount of \$ _____.

TYPE OF BILLING

SERVICE ☐ Non-Counsel

<u>Date</u>	<u>Activity</u>	<u>Total Hours</u>	
_____	_____	_____	Subtotal \$ _____

EXPENSES

<u>Date</u>	<u>Description of Expense</u>	<u>Amount</u>	
_____	_____	_____	Subtotal \$ _____

TOTAL \$ _____

The foregoing is a true and accurate bill for services rendered. I certify that I have not and will not receive any other compensation for the services specified above.

(Month, Day, Year)

Signature of Service Provider

I, _____, authorize payment of \$ _____ for services
Signature of Trial Judge
rendered in the above entitled matter. _____
Date

NOTE: Statements must be submitted to the trial court within 30 days of providing the authorized service.

Case Name: _____

Case Number: _____

MOTION FOR SERVICES OTHER THAN COUNSEL

INSTRUCTIONS

STATEMENT

A separate statement must be submitted for each case in which services are provided. The statement form must be completed in full. Additional sheets may be attached to further describe services provided. Incomplete forms will be returned.

TIME FOR SUBMITTAL

The Statement for Services Other Than Counsel form must be submitted to the court in which the case was heard within 30 days of the provision of the service.

SERVICE

The service provided must be described in sufficient detail to establish the basis for the charge.

EXPENSES

Expenses for mileage at the prevailing federal rate and telephone costs will be paid. All other expenses must be documented by attaching receipts to the statement. Overhead expenses for office costs will not be paid.

MAXIMUM AUTHORIZATION

The compensation to be paid to any person or association for services shall not exceed \$300 unless the Court determines, prior to the provision of such services, that the nature or quantity of such services reasonably merits greater compensation. The limit of compensation shall not include or apply to reimbursement for expenses reasonably incurred.